

BANKING CAREER OPPORTUNITIES

Do you have extensive experience in banking? Are you passionate about getting results and moving the company forward? Then a career with a leading financial Institution could be for you!

MORTGAGES SPECIALIST:

Key Responsibilities

Will Be Responsible for profitably underwriting quality mortgage business i.e. manage acquisition and the growth of quality asset, liability and fee services for the Mortgage Market segment under Retail Banking Division. Acquisition of new mortgage clients and preparation of call visits reports and credit proposals; Client relationship management for all applications coming from the regions and branches; Contributes to formulation and development of the strategic plan for Mortgages business; Implement agreed plans for sales and initiatives for the acquisition of new mortgage business and performance targets and standards in line with overall Retail division and Banks' strategy. Underwrites quality business and grows mortgage book;

Person Specification:

Minimum Bachelor's Degree in Banking, Economics, Accounting, Finance and Business Studies; A minimum of 4 years' relevant work experience, 1 year of which should have been at a supervisory level with considerable experience in the Mortgages Department or Sales; Clean Class 4 driver's licence a must.

MORTGAGES OFFICER:

Key Focus Areas Will Be:

Follow up on mortgage monthly arrears and administration work. Acquisition of new mortgage clients and preparation of call visits reports and proposals for company / organization backed mortgage schemes and Implement agreed plans for sales and initiatives for the acquisition of new mortgage business, performance targets and standards in line with overall Retail division and Banks' strategy. Providing superior customer service to both internal and external customers as measured by customer feedback/ customer satisfaction surveys. Assists in the management and controls mortgage loans book through systematic approaches to pricing and collection of delinquent accounts;

Person Specification

Minimum Bachelor's Degree in Banking, Economics, Accounting, Finance and Business Studies; Min 3 years' experience in the Mortgages or related Department; Clean Class 4 driver's licence an added advantage.

MORTGAGES ANALYST

Key Focus Areas Will Be

Responsible for the profitable underwriting of quality mortgage business, ensuring growth in balance sheet and market share through the provision of independent appraisal / analysis of mortgage products. Responsible for performing pre-assessment credit checks and preparation of credit request proposals in conformity to the Credit Policy and prudential credit guidelines; proactive management of portfolio credit risks including timely identification of positions at risk and undertaking appropriate mitigation procedures including escalation to superiors where necessary; Participates in major department projects and take an active role in cross-functional teams to assist in driving quality improvements, processes, and initiatives.

Person Specification

Minimum Bachelor's Degree in Banking, Economics, Accounting, Finance and Business Studies; credit related professional qualification an added advantage; A minimum of 2 years' relevant work experience in a financial services institution.

CUSTOMER RELATIONSHIP OFFICER

Key Focus Areas Will Be:

Responsible for profitably underwriting quality mortgage business through housing schemes. Acquisition of new mortgage clients and preparation of call visits reports and proposals for company / organization backed mortgage schemes; Client relationship management for Group Schemes, Schools and Universities and Pension Funds; Contributes to formulation and development of the strategic plan for Mortgages business.

Your passport to come on board should show:

- * Minimum Bachelor's Degree in Banking, Economics, Accounting, Finance and Business Studies
- * A minimum of 3 year' relevant work experience in the Mortgages or related Department.

Interested suitably persons should forward their CV's accompanied by an application letter detailing their suitability. Applications should be emailed to zimhrcareers@gmail.com stating the position being applied for in the Subject section. The closing date is 23 February 2018. Due to the large number of applications we envisage to receive, late applications will not be acknowledged. If you do not receive any response within 3 months, please accept that your application was unsuccessful.