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CITY OF GWERU

INVITATION TO TENDER FOR INSURANCE BROKING SERVICES: CT 1/2018

In accordance with the Public Procurement and Disposal of Public Assets (Chapter 22:23) as read with Statutory Instrument 5 of 2018 Section 18 Tenders are invited from interested Insurance Brokers to service the Council's Insurance Portfolio for the 2018-2020 Financial Years.

Insurance brokers who have the professional knowledge to undertake the service should submit their applications giving the following details

- Proof of registration in terms of the Insurance Act (Chapter 24:07)
- A list of companies where similar services have been done in the past
- A detailed history of your company clearly specifying the amount of experience and qualifications of the staff handling the portfolio.
- Valid Tax Clearance Certificate
- Audited Financial statements for the past two years
- Proof of current registration with the Procurement Regulatory Authority of Zimbabwe

Council will provide interested brokers with its insurance portfolio.

Tenders must be in sealed envelopes and endorsed outside with the description of the tender and closing date and must be posted to Box 278 or deposited in the tender box in the **Chamber Secretary's department, 2nd floor at Town House** before noon on the **28th of February 2018**.

Bidders are free to witness the opening of the tender bids on the closing date at 12.00hrs in the Council Chamber.

E.GWATIPEDZA
TOWN CLERK

Fair:DIS19950-Y11